## Claims:

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#10 (1)

- 1 1. A system for guiding a user through a complex process having a plurality of steps
  2 at each of which the user is required to make a decision, the system comprising:
- a logical structure for representing the steps of the process, each node of the structure
  representing a step in the process and one or more of the steps presenting alternatives to the user
  requiring the user to make a decision;
  - one or more guidance pages attached to each node of the structure, the guidance pages providing the user of the system with guidance about how to make decision at the current step of the process;
  - means for gathering the user responses to each step in the process to generate process information; and

means for recommending an action to the user based on the process information.

- 2. The system of Claim 1, wherein each guidance page further comprises one or more page fragments which include fragment data and a fragment precondition, a page fragment being shown to the user of the system only if the fragment precondition is met.
- The system of Claim 1, wherein the structure comprises a decision tree having one
   or more nodes which represent each step of the process.
  - 4. The system of Claim 1, wherein the structure comprises a decision matrix.

1	5. The system of Claim 2, wherein the process comprises a human resources process.
1 2	6. The system of Claim 5, wherein the process comprises an attendance management process.
1 2	7. The system of Claim 5, wherein the process comprises a compensation planning process.
1 1 2	8. A method for guiding a user through a complex process having a plurality of steps at each of which the user is required to make a decision, the method comprising:
17 3 17 4	guiding the user through the process using a logical structure for representing the steps of
<sub>5</sub> 4	the process, each node of the structure representing a step in the process and one or more of the
[] 5	steps presenting alternatives to the user requiring the user to make a decision;
[1] 6 [1]	providing guidance about a decision in the process using a guidance page attached to a
<sup>1</sup> 7	node of the structure;
8	gathering the user responses to each step in the process to generate process information;
9	and
10	recommending an action to the user based on the process information

1	9. The method of Claim 8 further comprising generating the guidance page from one
2	or more page fragments which include fragment data and a fragment precondition, a page
3	fragment being shown to the user of the system only if the fragment precondition is met.
1	10. An apparatus for guiding a user through a process having a plurality of steps, the
2	apparatus comprising:
3	a logical structure for representing the steps of the process, each node of the structure
4 (1)	representing a step in the process and one or more of the steps presenting alternatives to the user
115 11)	requiring the user to make a decision;
<b>11</b> 6	a database containing one or more page fragments having an associated fragment
0 0 0 0 0 0 0 0 0 0 0 0 0	precondition, the page fragment being placed within a guidance page when the precondition is
	met; and
8 119	means for generating a guidance page for a process step based on the page fragments.
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